



An Australian, State, Territory and Local Government Initiative

2008 YOUTH WEEK

Acquittal Evaluation Awards

Name _____

Position _____

Council _____

Phone _____

Email _____

Please return to the NSW Youth Week Coordinator by either mail, email or fax:

MAIL

**NSW Youth Week Coordinator
Communities Division
Department of Community Services
Locked Bag 4028
ASHFIELD NSW 2131**

EMAIL

vanessa.merewether@community.nsw.gov.au

FAX

(02) 9716 2870

By 5pm Friday 23 May 2008

PART 1: YOUTH WEEK – ACQUITTAL OF GRANT

Please sign **either** A or B below:

A

This is to certify that the grant of \$_____ provided by the Minister for Youth to _____ Council towards the cost of providing Youth Week 2008 activities was fully spent on Youth Week activities.

GENERAL MANAGER

OR

B

This is to certify that a grant of \$_____ was provided by the Minister for Youth to _____ Council towards the cost of providing Youth Week 2008 activities, and that the Council spent \$_____ on Youth Week activities.

The unexpended funds are being returned to the Department of Community Services in accordance with the funding conditions outlined in the funding guidelines.

GENERAL MANAGER

PART 2: YOUTH WEEK EVALUATION

1. YOUTH PARTICIPATION

1.1. Please indicate the number of young people involved in your local Youth Week activities:

a) Planning and/or organising How many? _____

b) Attending and/or participating How many? _____

1.2 How were young people involved in the planning and organising of your local Youth Week activities?

1.3 How did you make sure that local Youth Week activities and events were inclusive and accessible to young people, including specific target groups?

2. ACTIVITIES/EVENTS

2.1 How many local events did you host during Youth Week? _____

2.2 Please indicate the number of different events in each category below:

Forums/Conferences		Dance Parties	
Concerts		Online	
Competitions		Debates	
Movies/Film festival		Workshops	
Surveys		Sporting activities	
Exhibitions		Other (please specify) _____	

2.3 What opportunities did local Youth Week activities provide young people to express their ideas and views, raise issues of concern to them, and create and enjoy entertainment?

2.4 What opportunities did local Youth Week activities provide for the wider community to listen to young people and acknowledge and celebrate the positive contribution that young people make to their local communities?

2.5 How do the outcomes of Youth Week activities link to the development and/or implementation of your Council's Social Plan?

3. MEDIA AND MARKETING

Could you please provide copies of media releases, print media coverage and any promotional material that you developed for your Youth Week activities.

3.1 Please provide a listing of the media coverage in your local area (TV, print, online, and radio):

3.2 Could you please provide feedback on the Youth Week promotional material:

- a) NSW Youth Week Poster _____
- b) Youth Week Temporary Tattoos _____
- c) Arrive alive Sweatbands _____
- d) Arrive alive Pens _____
- e) National Youth Week Foam Flyers _____
- f) National Youth Week Material Bags _____

3.3 What type of Arrive alive promotions/activities do you think best engage young people?

3.4 Have you visited www.arrivealive.com.au? If yes, which areas did you visit?

3.5 What suggestions do you have to get more young people to visit the Arrive alive website?

3.6 Could you provide details of any sponsorship (\$) and in-kind) you obtained for your local Youth Week activities?

4 FEEDBACK?

4.1 Please outline any feedback that you have on Youth Week.

PART 3: NSW LOCAL GOVERNMENT YOUTH WEEK AWARDS

The Minister for Youth in conjunction with the Department of Community Services and the Local Government and Shires Associations is providing awards to Councils for their Youth Week programs. The Awards recognise and acknowledge the role played by Local Councils in helping young people to plan and co-ordinate Youth Week activities. The Awards will be presented at the Local Government and Shires Associations' Awards Evening on **30 July 2008**.

The four NSW Local Government Youth Week Awards are presented to:

1. the Council with the best local Youth Week program in 2008.
2. the Council with the best on-going commitment to local Youth Week programs.
3. the Council with the most innovative Youth Week program in 2008.
4. the best small Council with the most outstanding Youth Week program in 2008.

COMMON CRITERIA ACROSS ALL FOUR AWARD CATEGORIES:

- Level of youth participation in the planning and attendance of Youth Week activities.
- The capacity provided by Youth Week activities for young people to showcase their skills and talents, raise issues of concern to them, and highlight the positive contribution they make to the community.
- The way in which Youth Week events and activities are linked to the development and/or implementation of Council's Social Plan.

CRITERIA FOR SPECIFIC AWARDS:

Best local Youth Week program in 2008

Special Criteria:

- Outstanding achievement overall in 2008 across all common criteria

Best on-going commitment to local Youth Week programs

Special Criteria:

- Demonstrated commitment to all common criteria over the past three to five years (Council's evaluations of previous Youth Weeks will be used to assess this Award)

Most innovative Youth Week program in 2008

Special Criteria:

- Originality of the Youth Week program in achieving outcomes across the common criteria (information submitted to the Youth Week website will be used to assess this Award)
- Innovative methods through which young people participated in the planning and organising of the Youth Week program

Best small Council with the most outstanding Youth Week program in 2008

Special Criteria:

- Council's youth population is less than 5,000 and received \$1,000 funding from the NSW Government

Please complete the nomination below if your Council is to be considered for a Youth Week Award:

On behalf of _____ Council, I nominate the Council's 2008 Youth Week program for the NSW Local Government Youth Week Awards.

Signed:

_____ General Manager